

-- D R A F T --

Recommendations to: Honorable Mayor Jerry Sanders

From: Wireless Communications Facilities Policy Stakeholders Review Committee

Date: _____, 2010

1. Offer a yearly training session for community planning groups to assist communities in understanding the ordinance, guidelines, policy, permit process, etc for Wireless Communication Facilities.
2. Ensure that the City has the technical resources to review and determine the adequacy of all analyses and reports required under DSD Information Bulletin 536 as well as compliance with §141.0420(b).
3. Continue to streamline the discretionary review of existing sites with expiring conditional use permits by creating a time extension permit process. This will provide for a targeted initial submittal, a focused review, reduced permitting costs, while maintaining the same level of community input and decision making.
4. Impose different design requirements for existing Wireless Communication Facilities with expiring conditional use permits than for new installations. The design requirements for existing Wireless Communication Facilities in more sensitive areas (e.g., residential, parks) should be more rigorous than those in less sensitive locations (e.g., industrial).
5. Maintain existing Wireless Communication Facilities that met the objective of integration.
6. Amend the Municipal Code by adopting the attached language as approved by the committee to implement Recommendations 3, 4 and 5.
7. Address industry and community concerns by adhering to regulations already in place; that is, implement Section 141.0420(b)(3) (database of approved and operating wireless communication facilities); enforce compliance with Section 141.0420(g)(1) (wireless communication facilities shall utilize smallest, least visually intrusive antennas, components and other necessary equipment); require all technical analysis and reports pursuant to DSD Information Bulletin 536; and, enforce development permit conditions.
8. Provide additional resources to ensure wireless communication facilities are installed and maintained pursuant to the development permit.
9. Continue best practices re-engineering of Development Services to reduce the turnaround time and cost of the permitting process while preserving community input.
10. Consider a program to encourage collocation where increased height of a new wireless communication facilities and support structure is deemed by the community a desirable trade-off for lesser number of individual facilities and/or ground level equipment.
11. The current Wireless Regulations are generally working well for new installations.
12. Update Council Policy 600-43, Wireless Communication Facilities Guidelines, DSD Information Bulletin 536, Project Submittal Manual, and any other documents as necessary to conform to these recommendations.